



Epping Forest District Council

MEMBER REMUNERATION PANEL Thursday 2nd November 2023

You are invited to attend the next meeting of **Member Remuneration Panel**, which will be held at:

**Virtual Meeting on MS Teams
on Thursday 2nd November 2023 at 6.30 pm**

**Georgina Blakemore
Chief Executive**

Democratic Services Officer: G Woodhall (01992 564470)
Email: democraticservices@eppingforestdc.gov.uk

Members: T Finn and S Lye

1. ELECTION OF CHAIRMAN

To elect a Chairman of the Panel for the duration of the meeting. There is no appointed Chairman of the Panel, as the appointment of a Chairman is agreed at each meeting.

2. APOLOGIES FOR ABSENCE

To be announced at the meeting.

3. DECLARATIONS OF INTEREST

To declare interests in any item on the agenda for the meeting, pursuant to the Council's Code of Member Conduct.

4. TERMS OF REFERENCE

To note the following terms of reference of the Remuneration Panel:

'To assess the level of allowances, special responsibility allowances and other payments for members of the Council carrying out the following functions and report to the Council for determination:

- the Chairman and Vice-Chairman of the Council;
- the Leader and Deputy Leader of the Council;
- Portfolio Holders;
- the Chairman and Vice-Chairman of the Overview and Scrutiny Committee;

- the Chairmen and Vice-Chairman of Regulatory, Area and other Committees and Working Groups; and
- other Members of Council.'

5. REPORT OF PREVIOUS MEETING (Pages 3 - 26)

To note the report outlining the Panel's recommendations arising from the previous meeting held on 3 November 2022, and presented to the Council on 20 December 2022.

6. MEMBERS' ALLOWANCES SCHEME - ANNUAL REVIEW 2024/25 (Pages 27 - 51)

To consider the attached report.

7. ANY OTHER BUSINESS

To consider any additional items of business for the meeting.

8. DATE OF NEXT MEETING

To consider arrangements (if required), for future meetings of the Panel during the municipal year.